

Hotel and Restaurant Management

K: Keyboard K: Control Centre H: Support Centre H: Gateway of Tally Masters Accounts Info. Inventory Info. Restaurant info Rooms info Quick Setup ransactions Accounting Vouchers InvenTory Vouchers Self Service Vch Parcel Vch REstaurant Vch Utilities IMport of Data BaNking Reports Balance Sheet ProFit & Loss A/ StoCk Summary Ratio AnaLysis Tables Restaurant Table Alter Create Name Table 01 Table info 'alias) Display MUlti Account Printing Display Steward info Alter Quit t tooms staurant Report Steward Name Quit Quit Rooms Alteration 101 Name Room Types (alias) 関 Tally. E A/C Deluxe Room A/C Suit Room A/C Executive Room A/C Tripple Room A/C Double Room A/C Double Room Tripple Non A/C Room Single Non A/C Room Rooms Types Room Type A/C Deluxe Room Room Rent 1,500.00 Check Out 24 Room Description : Room with windows and bathrooms. one Queen Bed and single bed. Steward Alteration Rooms Master Name А (alias) Quit Ye Transactions Green Color Empty Table and Red color Not Empty Table Left Click For Enter KOT or Bill Table 01 Table 0 к.о.т Bill к.о.т Bill 2 120.00 240.00 1 Meals 240.00

Masters Creation (Tables, Steward, Room Type and Rooms)

Inventory Voucher Creation (Second	ondary) Hotel Voucher Clas	Mangement s : KOT		
	Transfer of Mat	erials (Inter- Godown)		
Table Number : Table 01	Steward Name :	A		
Name of Item	Godown		iount	
Meals	Kitchen	2 no 120.00/no	240.00	
	ecting KOT Numbers			
Accounting Voucher Creation (Sec		G: canguage <u>N: Keyouaru</u> Mangement	^{[™]:} courtor centre [™] : pobt	Ctrl + M 🗶
BILL - RESTAURANT No. 4 Table No . Table 01 Party's A/c Name : O Not Applicable Name of Item	Voucher Clas	IS : RESTAURANT	Pri Ouantity	1.Apr.2011 Friday ce Level: RESTAURANT Rate per Amount
Meals	0			120.00 no 240.00
End of List	5			S.C.
				0
Multi Payment M	ode			
Gift Vouchers : Credit/Debit Card Payment: Cheque				
Cash : Cash Narration:	240.00 Cash Tendere	ed : Balance :		P: Single Pyr F11: Features
				Ctrl + N F12: Configur
	> Restaurant Main> KOT Main Screen> Acc 4 🕑 🖼 😫 其 🌮 💿 👘 😧 () unread		Hotel Man 🛐 Tally.ERP 9	Ltd., 1988 Fri, 5 Aug, 2011 09:55:19
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Reports				10
Reports				
Gateway of Tally				
Restaurant				
Report				
Item wise Report				
Daily Collection Report				· · · ·
Quit				
Item Wise Report	[1
Tally.ERP 9 P: Print E: Export I	M: E-Mail <u>0</u> : Upload <u>S</u> : Shop	G: Language K: Keyboard	K: Control Centre H: Supp	out Centre H: Heln
Item wise Report		Mangement	The counter counter The Subject	Ctrl + M 🗵
				For 1-Apr-2011
SI No. Description	Qty			Amount
1 Maala	10.00			1,000,00
1 Meals 2 Tea 3 Room Rent	10 no 4 no 1 day			1,220 00 80.00 2 000 00
1 Meals 2 Tea 3 Room Rent	4.22			1,220.00 80.00 2,000.00
1 Meals 2 Tea 3 Room Rent	4 no		02	1 220 00 80.00 2,000.00
2 Tea 3 Room Rent	4 no 1 day	507	82	1,220.00 80.00 2,000.00
2 Tea 3 Room Rent Daily Collection I	4 no 1 day	582	82	1,220.00 80.00 2,000.00
2 Tea 3 Room Rent Daily Collection I Tally.ERP 9 P: Print E: Expont	4 no 1 day Report M: E-Mail O: Upload S: Shop	592	K: Control Centre H: Supp	80.00 2,000.00
2 Tea 3 Room Rent Daily Collection I 1 Tally, RP 9 P: Print E: Export Daily Collection Report	4 no 1 day Report M: E:Mail O: Upload S: Shop Hotel	G: Language K: Keyboard Mangement		ort Centre H: Help Ctrl + M E For 1.Apr.2011
2 Tea 3 Room Rent Daily Collection I A Tally, RP 9 P: Print Daily Collection Report	4 no 1 day Report M: E-Mail O: Upload S: Shop	592	Credit/Debit Cheque	ort Centre H: Help Ctrl + M E For 1.Apr.2011
2 Tea 3 Room Rent Daily Collection I 1 Tally, FRP 9 P: Print E: Export Daily Collection Report Date Vch Type Vc 1:4-2011 BILL - PARCEL	4 no 1 day Report M: E-Mail O: Upload S: Shop Hotel	G: Language K: Keyboard Mangement Vouchd	rs Credit/Debit Cheque	80.00 2,000.00 Ort Centre H: Help Ctrl + M ≥ For 1.Apr.2011 3 Cash Total 140.00
2 Tea 3 Room Rent Daily Collection I Fi Tally.ERP 9 P: Pint E: Export Daily Collection Report Date Vch Type Vo	4 no 1 day Report M: E:Mail O: Upload S: Shop Hotel	G: Language Mangement	rs Credit/Debit Cheque	80.00 2,000.00 ort Centre H: Help Ctrl + M IS For 1.Apr.2011 Cash Total

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HOTEL & RESTURANT CUSTOMIZED MODULE

Room Avail and Check In

🚺 Tally. ERP 9						
P: Print	E: Export	M: E-Mail				
Rooms Avail	Check					
101	121					
102	122					
103	123					
104	124					
105	125					
106	126					
107	127					

Green Color Empty Rooms and Red color Not Empty Rooms

Place the cursor to see Room Guest Details



Issue Room or Check in or Billing (Use Left Click Mouse Button)



Check in Details and Guest Details

P: Print	E: Export	M: E-Mail	0: Upload	S: Shop	<u>G</u> : L	1.1				
Inventory Ve	oucher Creation	(Secondary)		Hotel	Mangerr					
Check in/d	out No. 5						Quest	Detelle		
				Room C	heck in D	Ram	Kumar	Details		
Room No :			: Details	: No		Mysore	Kumar			
Check In Date	e : 5-8- 2	011 Ch	eck In Time	: 10.03						
Check Out Da	ate : 5-8-2	011 Ch	eck Out Time	: 10.03 No. of	Days: 1				0	
Days	Rate Am	ount				888888	8	🔊 abc@	rediffmail.com_	
	6							(2	
									× /	
P: Print	E: Export oucher Creation	M: E-Mail	<u>O</u> : Upload	S: Shop	<u>G</u> : Langua Mangement	ge <u>K</u> : Keybo:	rd K: Control Centre	<u>l</u> : Support Centre <u>H</u> : H	elp Ctrl + M	
	out No. 5	(Secondary)	7	Hoter	Mangement				1-Apr-201 Frida	
			1	Room C	heck in Details		JUL	¢		
Room No :	105	Guest	Details	: Yes	6	0				
Check In Date	e : 5-8- 2	011 Ch	eck In Time	: 10.03		\cap				
Check Out Da	ate : 10-8-	2011 Ch	eck Out Time	: 10.03 No. of	Days: 5	0.				
Days	Rate Am	ount					_			
5 day	700.00/day	3,500.00	-							

R-KOT, R-BOT, Room Update or cancel and Payment (Left Click)

105						
R.Type : A/C Double	Room	Avaiable				
Room Book	Cancel/Update	Payme	nt			
K.O.T		B.O.T				

