

Physical Stock Verification Report

About Auto Physical Stock Verification Report

Introduction

Tally has enabled to provide solutions to simplify the business needs to the level as simple as possible. One such module is Auto Physical Stock Verification Report.

This module is used to verify the physical stock maintained in comparison to the stock in Tally. Here the data is sorted in a manner such that the report displays the difference between the stocks maintained.

Installation

This module is installed / configured automatically when downloaded from the Tally Shop.

System requirements:

No additional hardware / software infrastructure is required for executing and operating this module.

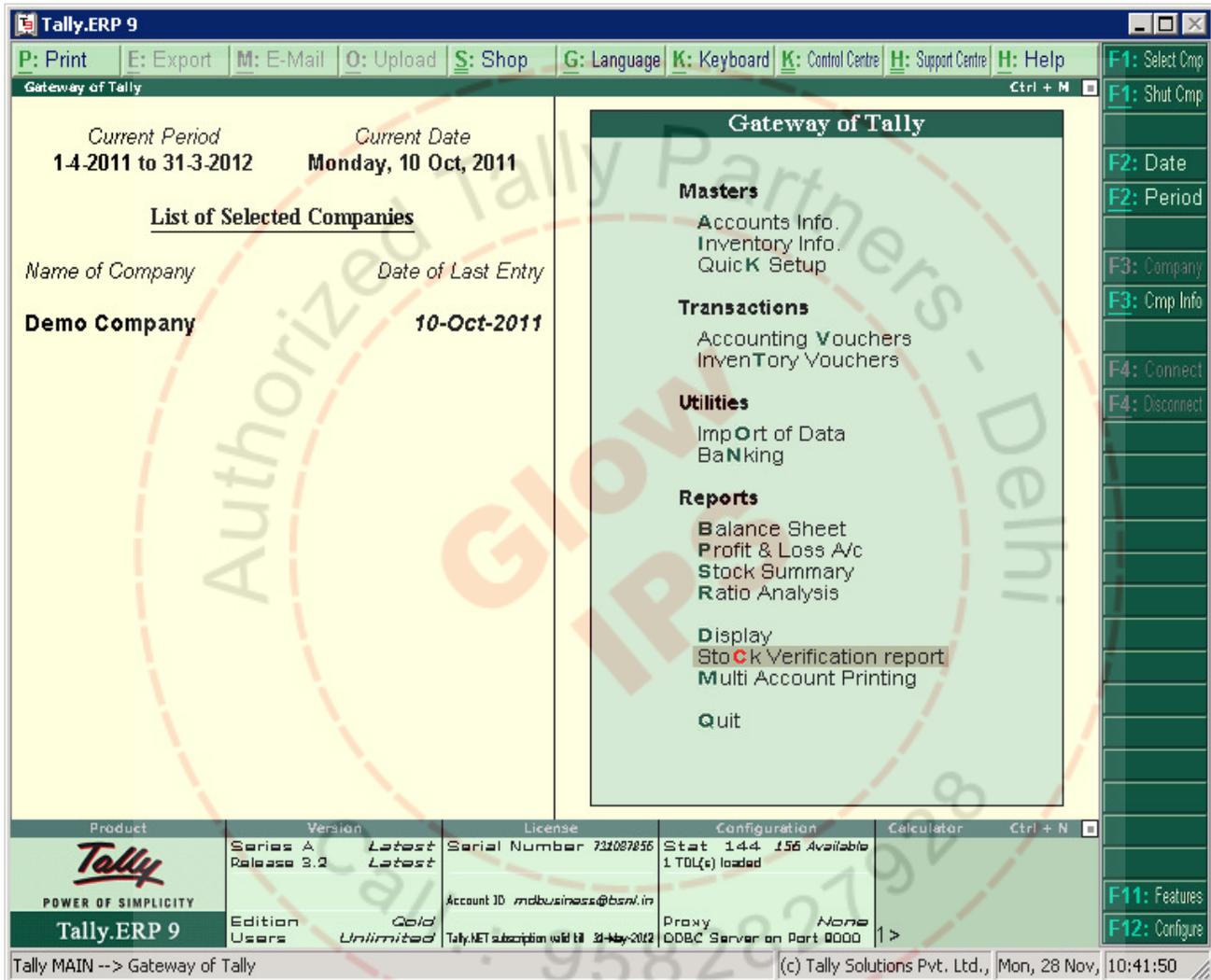


Physical Stock Verification Report

Detailed Setup Guide:

To operate this capability, user will have to follow the following steps:

a) The Gateway of Tally screen appears as below when the file is active.



Physical Stock Verification Report

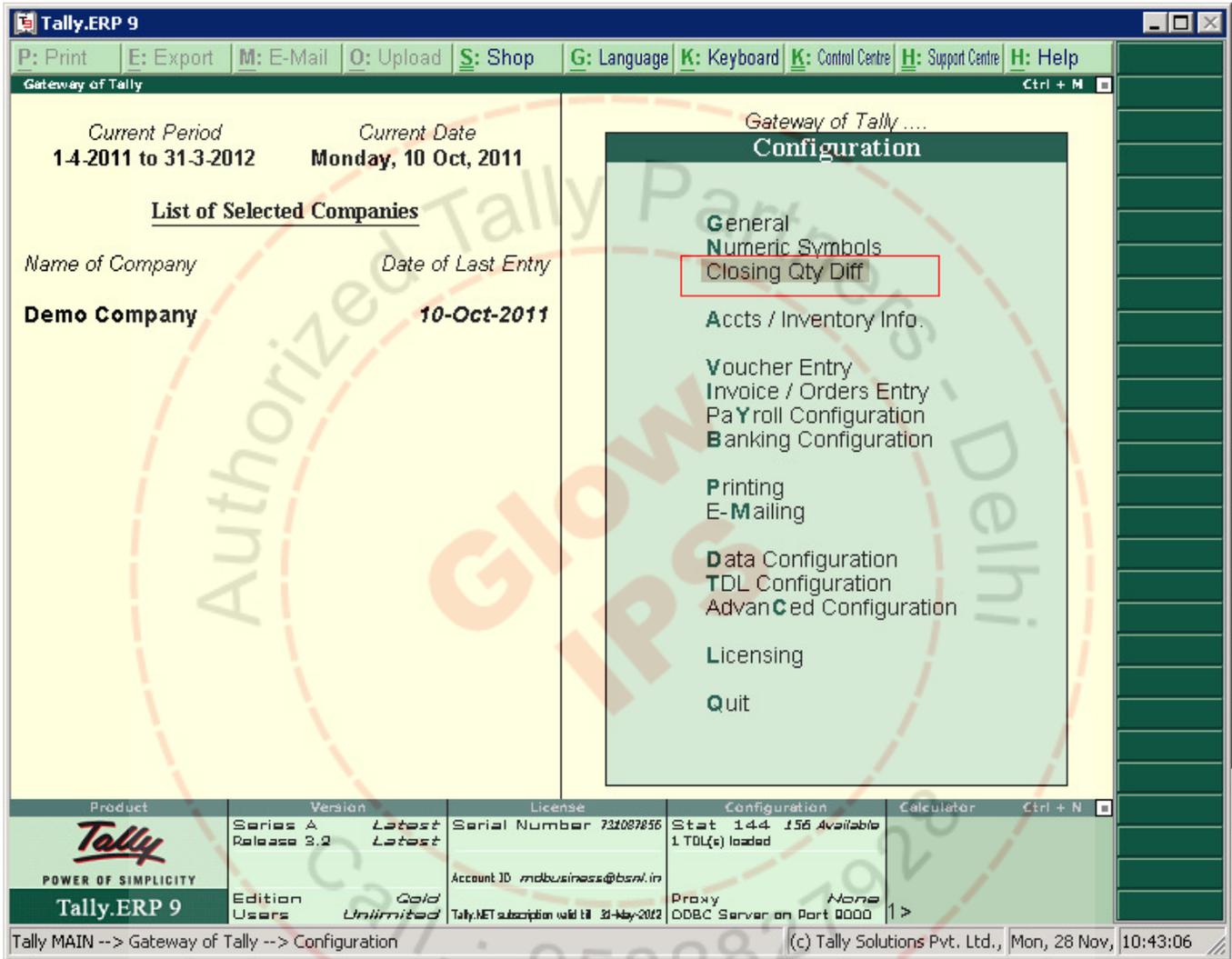
b) The screen shows the stock as per tally.

CLOSING STOCK TALLY				
Item Name	Group	Closing Quantity Tally	Physical Quantity	Stock Difference
Besan	□ Primary	(-)5 bag		(-)5 bag
Cpu	Hardware Components	34 nos	34 nos	
Kaka Chana	□ Primary	(-)80 bag		(-)80 bag
Keyboard	Hardware Components	25 nos	25 nos	
Monitor	Hardware Components	25 nos	25 nos	
Printer	Hardware Components	8 nos		8 nos

Software interface details: Tally.ERP 9, ClosingStockReport, Demo Company, Ctrl + M. Function keys: F1: Detailed, F2: Period, F3: Company, R: Physical Stock, X: Display Excel Sheet, B: Filter Stock/Item, N: Auto Column, F8: Other Rep, F9: Inv Rep, F10: Acc Rep, F11: Features, F12: Configure, F12: Range, F12: Value. Status bar: Tally MAIN --> Gateway of Tally --> ClosingStockReport --> ClosingStockReport, (c) Tally Solutions Pvt. Ltd., Mon, 28 Nov, 10:51:21.

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C) Now, the Excel file where physical stock is maintained is to be attached so that Tally can read the data. The option is available in F-12 Configuration as "Closing Qty Diff"



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D) A sample of excel sheet is as below.

	A	B	C	D	E	F	G	H	I	J	K
1	StockItem	Quantity									
2	ABC	10									
3	BAC	20									
4	Mouse	30									
5	CPU	20									
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											

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E) The window appears as below. Here it is required to mention the file location for Tally to read.

Driver and File Information

Source From : **Excel**

Driver Info : {Microsoft Excel Driver (*.XLS)}

Location of File : C:\Auto Bank Reco

File Name : ExcelRecoFile-BankStmt

Table/Sheet Name : Sheet1

Column Titles for the following

Item Name : StockItemName

Quantity : Quantity

Source

Access

Excel

Other

Tally.ERP 9
 P: Print E: Export M: E-Mail O: Upload S: Shop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help
 Closing Stock Configuration Demo Company Ctrl + M
 Current Period 1.4.2011 to 31.3.2012 Current Date Monday, 10 Oct, 2011
 Gateway of Tally Configuration
 List of Selected Companies
 Name of Company Demo Company
 General Numeric Symbols
 Source From Driver Info Location of File File Name Table/Sheet Name
 Column Titles for the following Item Name Quantity
 Product Version License Configuration Calculator Ctrl + N
 Tally Series A Latest Release 3.2 Serial Number 731087856 Stat 144 156 Available 1 TOL(s) loaded
 Account ID mdbusiness@bsnl.in Proxy DDBC Server on Port 0000
 Edition Users Gold Unlimited Tally.NET subscription valid till 31-May-2012
 Tally MAIN --> Gateway of Tally --> Configuration --> Closing Stock Configuration (c) Tally Solutions Pvt. Ltd., Mon, 28 Nov, 10:44:42

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F) Once the Tally reads the data. The below screen shows the data that Tally reads from Excel sheet. To display the below mentioned screen, use Alt + X key combinations. To go back to the main screen use "Escape".

StockItemName	Quantity
ABC	10
BAC	20
Mouse	30
CPU	20

Tally MAIN --> Gateway of Tally --> ClosingStockReport --> Closing Quantity Difference (c) Tally Solutions Pvt. Ltd., Tue, 29 Nov, 10:10:51

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G) To display the physical stock (excel data) use 'Alt + R" key combinations. The screen appears as below.

CLOSING STOCK TALLY				
Item Name	Group	Closing Quantity Tally	Physical Quantity	Stock Difference
Abc	<input type="checkbox"/> Primary		10 nos	(-)10 nos
Bac	<input type="checkbox"/> Primary		20 nos	(-)20 nos
Besan	<input type="checkbox"/> Primary	(-)5 bag		(-)5 bag
Cpu	Hardware Components	34 nos	20 nos	14 nos
Kaka Chana	<input type="checkbox"/> Primary	(-)80 bag		(-)80 bag
Keyboard	Hardware Components	25 nos		25 nos
Monitor	Hardware Components	25 nos		25 nos
Mouse	<input type="checkbox"/> Primary		30 nos	(-)30 nos
Printer	Hardware Components	8 nos		8 nos

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H) The report also an option to filter out items that are nil...i.e. "zero quantity" items. Use "Alt + B" key combinations for Filter option. The screen appears as below.

CLOSING STOCK TALLY				
Item Name	Group	Closing Quantity Tally	Physical Quantity	Stock Difference
Besan	□ Primary	(-)5 bag		(-)5 bag
Cpu	Hardware Componants	34 nos		34 nos
Kaka Chana	□ Primary	(-)80 bag		(-)80 bag
Keyboard	Hardware Componants	25 nos		25 nos
Monitor	Hardware Componants	25 nos		25 nos
Printer	Hardware Componants	8 nos		8 nos