About Standard Terms & Conditions Module & its Features

Introduction

 Tally has enabled to provide solutions to simplify the business needs to the level as simple as possible. One such module is Standard Terms and Conditions.

This module is suited to print terms and conditions followed by your firm with respect to Sales as required. The module facilitates printing of the same on the Sales Invoice.

Installation
This module is installed / configured automatically when downloaded from the Tally Shop.

System requirements:
No additional hardware / software infrastructure is required for executing and operating this module.

Quick Setup Guide: -

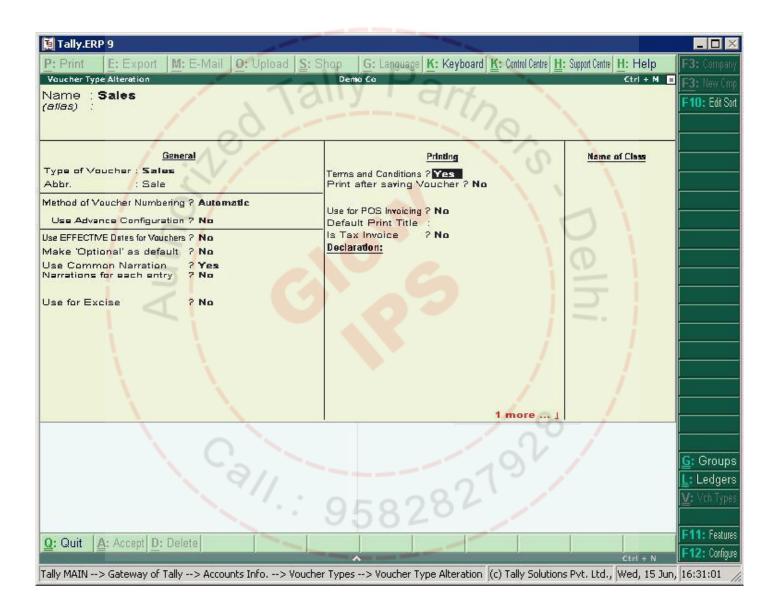- Enable the "Terms and Conditions?" option in the Voucher Type "Sales"

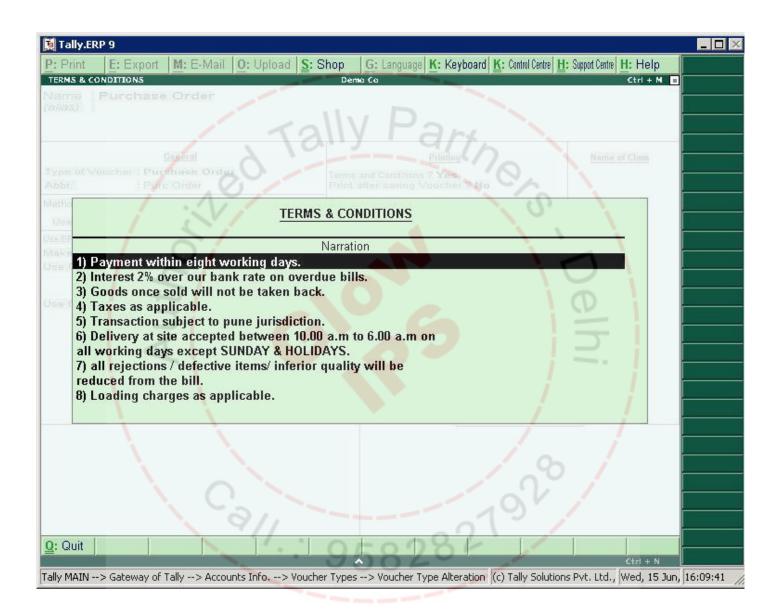 Gateway of Tally->Accounts Info->Voucher Types->Alter->Sales.

Detailed Setup Guide:

To operate this capability, user will have to follow the following steps:

a) Enable the "Terms and Conditions?" option in the Voucher Type "Sales" to 'yes'.

C) The terms and conditions are filled in as per the requirement, here 10 lines for terms and conditions is made available.

D) The terms and conditions are printed as below on the Sales Invoice.

Total | 1 nos | ₹ 150.00

t Chargeable (in words)   E. & O.E

Rupees One Hundred Fifty Only

Terms & Conditions:

1) Payment within eight working days.
2) Interest 2% over our bank rate on overdue bills.
3) Goods once sold will not be taken back.
4) Taxes as applicable.
5) Transaction subject to pune jurisdiction.
6) Delivery at site accepted between 10.00 a.m to 6.00 a.m on all working days except SUNDAY & HOLIDAYS.
7) all rejections / defective items/ inferior quality will be reduced from the bill.
8) Loading charges as applicable.

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Authorised Signatory

Tally MAIN --> Gateway of Tally --> Display Menu --> Day Book --> Order Voucher Alteration (Seco (c) Tally Solutions Pvt. Ltd., Wed, 15 Jun, 16:05:04